

I-Skills Resumé

(Information Skills and Knowledge for Lifelong Learning Success)

Personal: *(Name, Course, Semester, Year)*

Special Expertise: *(What kinds of info or topics are you especially adept at finding/evaluating/using)*

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Education: *(What classes, training reading, self teaching etc. have you done in the area of information skills)*

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Experience: *(what types of information can you find and what tools can you use – e.g. article databases, library catalogues, deep web sites, laws, addresses, etc)*

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Other: *(Anything else pertaining to your information finding/evaluating/usage skills you'd like an employer to know, e.g. citing/analysing/bias checking)*

I-Skills Resumé

(Information Skills and Knowledge for Lifelong Learning Success)

Personal: *(Name, Course, Semester) I. B. Profen, Chemistry 3351, Winter 2003*

Special Expertise: *(What kinds of info or topics are you especially adept at finding/evaluating/using)*

- Expert at finding government chemical research information on the web
- Adept at using databases to find articles from scholarly journals

Education: *(What classes, training reading, self teaching etc. have you done in the area of information skills)*

- Library sessions for the following courses:
 - CHEM 2201 – using databases and the web
 - CHEM 2203 – using print sources
 - CHEM 3350 – using environmental print and web sources
 - CHEM 3351 – using production print and web sources, patents
 - BIOL 2231 – using library resources, web evaluation
 - ENGL 2201 – using library resources
- In-house workshop, “Finding and using data on hazardous chemicals” during summer employment at Dupont
- Self-taught user of RSS feeds for chemistry blogs

Experience: *(what types of information can you find and what tools can you use – e.g. article databases, library catalogues, deep web sites, laws, addresses, etc)*

- Experienced with online catalogues for MRC, University of Lethbridge and Lethbridge Public Library
- Expert user of ProQuest, Academic Search Premier, for locating articles
- Familiar with using Interlibrary Loan services to get information from other libraries
- Expert at retrieving MSDS and other hazard information from the Web
- Familiar with standard print tools for Chemistry including CRC Handbook, Encyclopedia of Chemical Technology, Merck Index
- Familiar with Canadian Centre for Occupational Health and Safety (CCOHS) website and resources
- Adept at using search engines on government sites to extract maximum information from federal and provincial departments
- Have used the US Patent database

Other: *(Anything else pertaining to your information finding/evaluating/usage skills you'd like an employer to know, e.g. citing/analysing/bias checking)*

- Familiar with documenting sources in APA format
- Adept at evaluating websites for authority and currency